

City Beach Primary School

Parent Information

2023



Respect | Responsibility | Resilience

KAYA | PRINCIPAL'S WELCOME | MARI DART

Welcome to City Beach Primary School. It is a privilege to lead a proud Independent Public School and vibrant learning community, where we believe that getting to know our children individually, their uniqueness and their families, is as important as knowing the content we teach.

Positive relationships are the key to success at City Beach Primary School.

Our students' success is our success!

We provide a wide range of engaging opportunities for students to develop both academically, socially and emotionally. Our safe and inclusive school environment maintains and encourages open lines of communication and positive partnerships with you, the primary educators.

Our people – you, are at the heart of our school and everything that we do. We have a strong, enthusiastic and invested school community who eagerly support the work of the school to ensure we are and continue to be a school of excellence where children grow to be confident, curious and creative learners. Our school's success relies heavily on the support of parents who make up the School Board and our P&C Association. Both groups work tirelessly to help our school and listen to school community opinions on how we are going.

At City Beach Primary School, we have a dedicated team of teachers and support staff with a wide range of experience and expertise. The staff work collaboratively as a team in an effort to grow and improve their practice. We constantly ask ourselves: How are we going?; How do we know?; Is it good enough?; and What can we do about it?

We want *each of us* to:

'...love learning, enjoy coming to school and approach challenges with energy, effort and resilience.'

The following information shares how our school operates to help you make an easy and smooth transition into the team. More information is also available on the school website: www.citybeachps.wa.edu.au . I encourage you to use it as an essential resource for information during your time at our school.

I welcome you and wish you an enjoyable and successful time as a part of our City Beach Primary School community.



Mari Dart | Principal

City Beach Primary School



Respect | Responsibility | Resilience

OUR VISION *each of us...*

Confident, curious and creative learners with healthy hearts and minds, belong to a culturally responsive and inclusive community where future focussed learning equips us to contribute to a sustainable world.

OUR VALUES

RESPECT | I treat myself, others and the environment with respect.

RESPONSIBILITY | I am responsible for my words and actions and choose to do the right thing.

RESILIENCE | I have the resilience to overcome challenges, in a positive way.

OUR EXPECTATIONS



WHAT MATTERS TO US

Knowing our people

A balanced approach to learning and wellbeing

Genuine partnerships with our families and school community

Professional growth

OUR CONTEXT

City Beach Primary School is a vibrant, dynamic and inclusive community of learners, steeped in cultural diversity.

Established in 1958, we have a rich history and traditions that span over 60 years. Our community serves approximately 200 students from Kindergarten to Year 6 and their families.

We are committed to encouraging and supporting our students to be: curious and creative individuals; balanced in their approach to learning and wellbeing; committed to sustainable practices; and positive contributors to our world.



We believe in the importance of knowing our people: students, staff, families and our local community. Knowing each child, how they learn, where they are in their learning and what they need to succeed to exceed their potential. This is what matters to us and drives our improvement focus.

Respect | Responsibility | Resilience

The school population is an inclusive multicultural blend with a number of families making City Beach their school of choice when moving from overseas. Since 2018 the Japanese School in Perth have shared our campus; the two schools take advantage facilities and rich opportunities for cultural exchange over the year. Although the two schools operate independently, all students benefit from this unique setting.

Students enjoy open spaces, expansive ovals, courts, nature play areas and playgrounds. Facilities include: a purpose-built Library; Early Childhood Centre; Undercover Assembly Area; a purpose built Science Lab, and Arts Centre; together with contemporary classroom spaces. This creates a vibrant learning environment. Our school facilities have benefitted from Department maintenance initiatives, grants and school support over the last few years. The recent addition of the Science Lab, resurfaced play and undercover areas, enhanced digital resources and infrastructure; places us in a good position to extend science, and STEM/STEAM learning. The use of an agreed inquiry process is intended to cultivate confidence, curiosity and creativity in our community of learners.

High quality teaching and learning is the core business at City Beach Primary School. Evidence-based programs including iStar are incorporated to provide all students with an opportunity to engage in learning experiences that both connect and challenge their knowledge, skills and values to ensure they become autonomous, self-motivated learners. The school endeavours to engage students' interests and challenge them to excel in an inclusive and diverse learning environment. On-going whole-school professional learning for staff provides a consistent approach to learning. Through regular performance development and professional learning, teachers ensure that their programs and planning address the needs of 21st century learners.

City Beach Primary School encourages high levels of participation in academic, sporting, cultural and social programs. We encourage students to become independent and confident learners in an inclusive and enjoyable learning environment. Leadership opportunities are open to students across all year levels. Our Year 6 students undertake a wide range of leadership tasks including radio broadcasts, charity fundraising, sustainability focused initiatives and the organisation of recess and lunchtime activities.

The school provides specialist programs across all year levels in Visual Arts, Physical Education and Music as well as Japanese Language Studies for Years 2-6. Our music program also offers students the opportunity to join the school choir and for selected students in Years 5 and 6, access to tuition from clarinet and trumpet specialist teachers via the Instrumental Music School Services (IMSS). The Visual Arts program has a strong focus on Australian contemporary art where students learn from practicing artists through excursions and incursions. Each year the school community is invited to participate in Sculptures @ City Beach, an exhibition judged by local and national artists. Physical Education is a way of life at City Beach. There is a wide range of before and after school programs offered to all students with the aim to promote healthy and active lifestyles for all. The Japanese language and culture is studied by students in Year 2-6 for one hour a week.

Our students' well-being and educational needs benefit from a dedicated and experienced staff who are supported by an active and equally dedicated school community. The You Can Do It social and emotional learning program supports

Respect | Responsibility | Resilience

the social and emotional needs of students while teaching the key strategies that assist in unlocking their treasure chest to success and happiness. The YCDI program is underpinned by the Five Keys to Success: Getting Along; Confidence; Resilience; Persistence; and Organisation; these are promoted throughout the school. Our behaviour expectations *Be Safe Be Kind Be Fair* also guide our actions and words each day.

All that City Beach strives to achieve is supported by a committed and involved community who make many highly valued contributions to the school, its staff and students. This contribution is both informal and at a school management and operational level through the Parents and Citizens (P&C) Association and School Board.

At City Beach Primary School our motto *Achieving Together with Pride* and our three core values of *Respect, Responsibility and Resilience* are integral to all that we do.



OUR PEOPLE

The total number of staff varies from year to year in line with school enrolments.

The leadership team is comprised of the Principal, Deputy Principal and Manager Corporate Services who guide the school operations.

Principal:	Mari Dart - Overall responsibility for educational leadership, operation and management of the school
Deputy Principal:	Alison Jenkins - Instructional leadership, administrative duties, learning support coordination and classroom support
Manager Corporate Services:	Brunhild Lowry – Financial and office management
Class teachers:	Kindergarten – Year 6 – refer to class structures table
Specialists:	Languages – Japanese Sue Edwards Music Robyn Veitch Physical Education and Health Social Emotional Learning Tina Ingraham Visual Arts Dr Sue Girak

Respect | Responsibility | Resilience

Allied Professionals:

Mainstream Education Assistants| Suzy Bryant, Kim Woolford and Carolyn Van Der Werk

Special Needs Education Assistants SNEA | Natalie Fulcher and Colleen Shah

Library Officer | Kate Ellis

School Psychologist | Richard Luyke

Chaplain | Nikki Harvey

School Officer | Kim O'Brien (Tuesday and Wednesday)

Cleaners | Jose Lopez and Teh Chee Hong

Gardener | Garth Waite

CLASS STRUCTURES – 2023

Class	Teacher
Kindergarten Monday, Tuesday Alternating Wednesday (Even Weeks)	Maria Martin Suzy Bryant (EA)
Pre-primary	Wonita Curtis Mon - Thurs Anna Earnshaw Fri Kim Woolford (EA) (LSL Term 1) Celeste Turner(EA) - Mon – Wed (Term 1) Suzy Bryant (EA) Thurs and Fri
Year 1/2	Lauren Graffin SNEA Natalie Fulcher
Year 1/2	Amanda Sobkowiak Mon, Tues and Wed Lena Westphal-Groves Thurs and Fri
Year 1/2	Emma Webb
Year 3	Thomas Betson
Year 4	Liam Gauci
Year 5	Louise Smith
Year 6	Ashlee Booker

Respect | Responsibility | Resilience

2023 School Term Dates

Term 1	Wednesday 1 February – Thursday 6 April
Term 2	Monday 24 April - Friday 30 June
Term 3	Monday 17 July - Friday 22 September
Term 4	Monday 9 October - Thursday 14 December

Current term dates and planners are available on the school website.

All term dates for the current year and future years are available on the Department of Education website.

<https://www.education.wa.edu.au/future-term-dates>

2023 Public Holidays & School Development Days (students do not attend)

The school will be closed during the term on:

Labour Day	Monday 6 March
School Development Day	Monday 24 April
Anzac Day	Tuesday 25 April
Western Australia Day	Monday 5 June
School Development Day	Friday 18 August
School Development Day	Monday 6 November

HOURS OF SUPERVISION AND INSTRUCTION

To ensure our students safety they should **not arrive at school prior to 8.20am**. Children who arrive before this time must remain seated on the verandah outside their classroom.

Leadership team supervision is provided between **8:20am and 8:35am on the quadrangle**. All classroom doors open at 8:30am to allow students' sufficient time to organise personal belongings and prepare for learning. This ensures a positive start to the day. Teachers are encouraged to be outside rooms each day from 8:35am. The bell for the start of the day rings at 8:45am.

School commences at 8.45am**

**A bell rings at 8:45am for lessons to start. Students who arrive after the bell should visit the office to obtain a late slip.

Morning Recess 10.50am to 11.10am

Lunch break 12.15pm to 12:55pm

Dismissal 3:10pm

Respect | Responsibility | Resilience

All children not involved in after school activities are expected to leave the school grounds by 3.30pm unless special arrangements have been made by parents or teachers. **If you are running late to collect your child, please advise the office.**

COMMUNICATING AND ENGAGING WITH SCHOOL

At City Beach Primary School, we value positive partnerships with parents and the school community.

We provide opportunities for parents to connect and communicate with the school in a range of ways. A connected network of digital mediums and various opportunities to meet face-to-face will enhance the valuable two-way communication that is necessary between parents and the school. We encourage all parents to be strong partners in their child's education and encourage you to be involved in school activities.



OUR COMMUNICATION

- Our [newsletter](#) is distributed fortnightly via Mailchimp (email) and also available on our website. The newsletter is sent to the parent's primary email address listed on your child's enrolment form. Please advise the office if you wish to use an alternate or to add an additional email address.
- [Connect](#) –Department of Education Portal—secure log in. You can access Notices, a Library and Content with policies and information in a secure school specific location. Classroom teachers and the Leadership Team will use this as our primary method of communication. Please ensure that you advise us of any changes to your email address in order to ensure up-to-date records are kept. Your email address is used to connect you with us on the CONNECT Now App.
- Connect Now – Is the App for mobile devices which links to the Connect service. It allows you to receive push notifications and engage with Notices and Discussions from your child's class or school on your phone or tablet. Information about downloading and accessing Connect is available from the front office and on our website.
- Our website, www.citybeachps.wa.edu.au is the most current source of all information. It should be your first point of reference for any queries.
- A [term calendar](#) with the major school events is attached at the beginning of each term to the newsletter.
- SMS Short Message Service –for attendance and urgent short messages (0437 485 812)
- Emails—City Beach Primary School also encourages the use of emails to communicate with staff and parents: citybeach.ps@education.wa.edu.au
- Please advise us of any changes to your email address to ensure up-to-date records are kept.

Respect | Responsibility | Resilience

TEACHER - PARENT CONTACT

Informal ongoing contact with class teachers is central to positive partnerships at City Beach Primary School. When students require adjustments to teaching and learning and the teacher documents these adjustments, parents are invited to meet and discuss their child's individual plan over the year as it is monitored and updated. In addition to formal reports at the end of first and second semester teachers report informally on your child's progress over the year in a variety of ways:

- Class information sessions about the teaching and learning program at the start of the year
- Parent interviews in Term1/Early Term 2
- Parent teacher discussions, that may include three-way conferences with the child involved
- Phone discussions between teacher and parent
- Annotations in homework diaries and journals
- Awards, emails and/or Connect Notices to advise parents about successes or concerns.

Where there is a school need to discuss a student's progress, staff will contact parents via a note, email or call to arrange a suitable interview time.

Parent information meetings are held in each class in the first couple of weeks every year. At this meeting teachers set out their preferred communication methods, e.g. school diary, email and meetings during Duties Other Than Teaching time (DOTT).

Parents are very welcome to discuss matters regarding their child with their teacher at any time. This is to the mutual advantage of parents, teachers and children. To avoid disruptions to normal class routines we do ask parents to arrange visits in advance with the teacher.



Concerns

We are a vibrant school with staff and students actively learning and interacting with one another on a daily basis. It is important to us that you feel listened to and have any concerns addressed as they arise. Working together will ensure strong and supportive partnerships exist in the best interest of the children. Please address any concerns in a timely manner with the staff member involved through the correct processes. The Principal is available for parents to discuss any school issues or unresolved concerns.

Attendance

Attendance of students PP-Year 6 is compulsory. It is a requirement that the school is notified of all student absences. It is important for teachers to be informed by parents if their child is going to be absent. If a parent needs to collect their child during the day for appointments, they are to go to the office and sign their child out using Passtab in the office. Parents can text the SMS system (0437 485 812) to inform the school of any absences. A note/email to

Respect | Responsibility | Resilience

explain the absence to the teacher on their return should also be provided. When student absences are related to holidays outside of term breaks occur teachers will record these absences as Unauthorised Vacations.

Absences for extended holidays (over 5 days) during the school term need to be pre-approved via email by the Principal. Please note that school work is not provided for students who take holidays during the term.

LEARNING SUPPORT

In addition to the provision of a child-centred learning program in the eight learning areas of the Arts, English, Health & Physical Education, Languages - Japanese, Mathematics, Science, Humanities and Social Sciences (HASS) and Technologies the school provides a number of programs to ensure students are a part of a caring and safe environment that is supportive, enriching and builds on each student's personal strengths.

The learning programs at City Beach Primary School reflect the belief that children learn in different ways. Each student is known and treated as an individual. Teachers, parents and students work together to achieve shared goals.

The school delivers strong literacy and numeracy programs throughout the school.

Whole School Approaches – Literacy and Numeracy

At City Beach Primary School we are using a synthetic phonic approach to the teaching of reading and phonics to help children learn to “crack the code” to learn the relationship between the letters of the alphabet and the sounds they represent. The “synthetic” component reflects the practice of blending or synthesising sounds together, while the phonics reflects the process of linking the sounds (phonemes) to the graphemes (written symbols).

Connected practice using evidence based whole school approaches in literacy is important to success for each child. The Letters and Sounds program is the structured approach that CBPS teaches from Kindergarten to Year 2. Letters and Sounds is divided into six phases, with each phase building on the skills and knowledge of previous learning. There are no big leaps in learning. Children have time to practise and rapidly expand their ability to read and spell words. They are also taught to read and spell, 'tricky words', which are words with spellings that are unusual. Children will work through the process at their own level and not move on until they have a full understanding of each phase. Follow the [link](#) for detailed information about each phase and how you can help your child at home. This information is also available on the [Publications](#) page of our website.

Our classes from Kindergarten to Year 6 also use Talk for Writing to help students develop writing skills using oral language. Talk for Writing is an engaging teaching framework developed by Pie Corbett, based on the principles of how children learn. The program enables children to imitate the language they need for a particular topic orally, before reading and analysing it, and then writing their own version. If you are interested in finding out more visit: [Talk for Writing \(talk4writing.com\)](#)

Respect | Responsibility | Resilience

Teachers across the school use the Planning and Tracking document developed by the Geraldton Numeracy Strategy to support the delivery of their mathematics sessions. First Steps strategies and resources, [Dr Paul Swan](#) games and activities support teachers to ensure students learn mathematical concepts, basic facts and mental calculation strategies, and the application of these to real life problem solving as they move through the school. We harness the power of play, social and emotional learning and creativity to drive our success and ensure our students make year on year progress in literacy and numeracy.

Learning Support Team

The Learning Support Team (LST) at City Beach Primary School works together with staff to meet the learning needs of identified students. The team comprises of: the principal, deputy principal and one teacher from each phase of learning K-2 and Year 3-6, and our school psychologist Richard Luyke. In 2022 we welcomed our school chaplain, Nikki Harvey to the team.

Solution focussed, the team supports learning, progress and growth in literacy and numeracy. They also work on the development and support of effective social and emotional skills to ensure our students become contributing and respectful members of our community. The early identification of developmental delays in children is paramount to success at school.

Students at Educational Risk (SAER)

SAER include students whose achievement level, rate of progress or behaviour differs noticeably from past performances and /or that of their peers. This term also applies to those children who are underperforming and not achieving their potential. During each stage of schooling a number of measures are employed to identify students in need of further support.

In **Kindergarten** the teacher discusses any concerns with parents in relation to hearing, sight, speech and or physical development to enable parents to access specialist health professional intervention. Kindergarten students are also screened by Child Development Nurses.

In **Pre-primary** all public schools in Western Australia are involved in the Department of Education's On Entry Assessment program. This program, presented as a literacy and numeracy interview, enables teachers to collect vital information on essential literacy and numeracy skills of their Pre-primary children. Parents receive a printed overview of their child's skills following the testing. They also provide your child and teacher with some valuable time together in a one-to-one opportunity to get to know each other at the start of the year. For further information talk to your child's teacher or visit the On Entry website, at:

<http://www.det.wa.edu.au/educationalmeasurement/detcms/navigation/on-entry/>

SAER Parent/teacher interviews are conducted to inform parents of the processes and strategies in place for their child and a documented plan is developed. A variety of internal and external resources are utilised to address students at risk. These include:

Respect | Responsibility | Resilience

- Literacy and numeracy
- Early intervention strategies
- Individual and group education plans – Quality Teaching and Learning Adjustments (QTALA) students are offered a variety of individual or small group support programs to focus on skill development to enable them to reach their full potential
- Whole school literacy and numeracy programs
- A fully qualified school psychologist who visits the school once a week to provide expert advice to parents and teachers
- Pastoral care support from the chaplain on Tuesday and Thursday each week
- School support staff that have designated duties to instruct small groups of students who require specific help using the Word Attack Skills program from MULTILIT and Letters and Sounds group work
- Further assistance may include the recommendation of additional access to specialist health professionals.

Challenge and Extension

City Beach Primary School provides challenging and broad curriculum content together with a diverse co-curricular program to cater for all individuals. Opportunities are provided for students to participate in external competitions in Mathematics, Science, the Arts and English.

In addition to school-based programs students are tested in Year 4 for participation in external classes through Primary Extension and Challenge (PEAC) in Years 5-6. PEAC is a part time program in which students attend a District PEAC centre. Identified gifted and talented students are selected to participate in differentiated programs offered in a range of delivery modes. It is the parent's responsibility to transport their child to classes. For further information please visit <http://www.northmetropeac.wa.edu.au>.

All students are involved in a range of activities focused on developing Higher Order Thinking Skills (HOTS) using Blooms Taxonomy, Multiple Intelligences and Edward De Bono's Six Thinking Hats. We run Challenge and Extension Groups over the year, these include: Philosophy 4 Children; Genius Hour, and Art led inquiry to further develop critical and creative thinking @ CBPS.

DATA INFORMED PLANNING

All students in Years 3 and 5 participate in the National Assessment Program Literacy and Numeracy testing (NAPLAN) each year. Our academic achievement in reading, writing and numeracy is similar to that of 'like schools'.

Pre-primary students are assessed at the beginning of the year using the mandatory On-entry assessment platform to gauge each child's starting point in early literacy and numeracy skills necessary for success at school.

Staff use data from the ED Companion platform to analyse student learning and inform their planning to ensure each child makes year on year progress in literacy and numeracy across the school. Our assessment schedule includes the use of Brightpath scales for writing, Early Years assessments for literacy and numeracy in PP and Year 1, PAT-M and

Respect | Responsibility | Resilience

PAT-R for students in Year 2-6 each year in September. Students in Year 2 and 4 complete off year NAPLAN assessments. The Ed Companion platform triangulates data for each student and class to help teachers identify areas for teaching to ensure expected progress each year.

REPORTING TO PARENTS

Regular reporting to parents and feedback on student progress is one of the primary requirements of all schools. We keep parents informed about their child's progress in a variety of ways each term at City Beach Primary School.

Parents and carers receive formal reports twice a year that comply with Department of Education requirements to:

- give an accurate and objective assessment of the student's progress and achievement; and
- include an assessment of the student's achievement reported as ABCDE scale, clearly defined against specific learning standards and relative to the student's peer group.

Reporting measures have changed significantly over the years and are stipulated by the Department of Education. The Department provided expected standards and exemplars for teachers to moderate student achievement levels against expected standards for all learning.

Parents need to be aware that a child who achieves the **expected standard** for their year level will receive a C grade and this means that the student has a sound knowledge and understanding of concepts and has achieved an adequate level of competence in processes and skills in that learning area.

The standards that categorise the grades are as follows:

- A Excellent:** The student demonstrates excellent achievement of what is expected for this year level.
- B Good:** The student demonstrates high achievement of what is expected for this year level.
- C Satisfactory:** The student demonstrates satisfactory achievement of what is expected for this year level.
- D Limited:** The student demonstrates limited achievement of what is expected for this year level.
- E Very Low:** The student demonstrates very low achievement of what is expected for this year level.

In addition to formal reports during the year the following opportunities for parents to review their child's progress are provided.

Term 1

March Students at Educational Risk (SAER) interview conducted and documented

Term 2

Week 2 Progress Interviews Week 2 Wednesday 3 May 2023

Week 6 Students at Educational Risk (SAER) interview conducted and progress reviewed

Respect | Responsibility | Resilience

Week 10 Kindergarten – Year 6 Formal reports issued

Term 3

Week 6 Students at Educational Risk (SAER) interview conducted and progress reviewed

Term 4

Week 8 Open Night - Wednesday 18 October 2023

October Students at Educational Risk (SAER) interview conducted

Week 10 Kindergarten – Year 6 Formal reports issued

POSITIVE BEHAVIOUR SUPPORT Be Kind Be Fair Be Safe

Positive behaviour support is at the heart of our whole school approach to behaviour management. At City Beach Primary School, we base these practices on developing positive relationships with all students and the use Classroom Management Strategies (CMS) low-key informal responses. These practices are preferred as they acknowledge that all students may need support to make positive choices and decisions. Our actions and responses are educative in nature not punitive. Teachers address individual situations using a restorative, solution focused approach, working with students to identify and classify the behaviour?

IS IT SAFE | IT IS KIND | IS IT FAIR? More information about [Positive Behaviour Support @ CBPS](#) can be found on our webpage.

Our school fosters a warm and caring environment through the implementation of evidence-based programs; You Can Do It and Social Thinking, we strive to provide safe and supportive learning environments. We foster relationships built on mutual respect. Our staff see it as their professional responsibility to support and follow the school's practices, plans and policy. Staff take active responsibility for behaviour support using whole school approaches and practices

YOU CAN DO IT – KEYS TO SUCCESS

At City Beach Primary School, our social and emotional program is underpinned by the You Can Do It Program. An essential part of this program is the *You Can Do It – 5 Keys to Success* which are:

Getting Along - being friendly and respectful with classmates and adults, working well in groups, solving problems without fighting, following important school rules, and helping to make our school a better place to live and learn.

Confidence - feeling I can do something well and be successful. It means not being afraid to make mistakes or to meet someone new. With confidence, you stand up tall and speak with a clear voice (not too loud, not too soft).

Persistence - trying hard and continuing to do something that is difficult. It is not giving up when the task gets tough or when faced with setbacks.

Organisation - setting a goal to do my best when I am learning something new. It means thinking ahead about the steps I must take to be successful in for this task. Organisation also means planning my time so that I'm not rushed

Respect | Responsibility | Resilience

and having all my supplies ready

Resilience - when faced with challenging situations being able to stop getting extremely angry, upset or worried. It is about controlling my behaviour when I am very upset by not fighting or running away and then calming down within a reasonable period of time. Being resilient means I can get back to work and play after a setback in my day.

SOCIAL EMOTIONAL LEARNING PROGRAM

Students with well-developed social and emotional skills find it easier to manage themselves, relate to others, develop resilience and a sense of self-worth, resolve conflict, engage in teamwork and feel positive about themselves and the world around them. The development of personal and social capability is a foundation for learning and for citizenship. Personal and social capability skills are addressed in all learning areas and at every stage of a student's schooling.

At City Beach primary School we recognise the importance of developing flexible thinking skills to manage behaviour and emotions and be able to self-regulate these accordingly in work and play. The "You Can Do It" – Program Achieve is taught by classroom teachers and the language ebbed into our Positive Behaviour Support policy and at whole school assemblies, with awards and the YCDI "Treasure Chest" incentive. The 5 keys to success underpin the You Can Do It program which is well researched and evidence based. For more information about YCDI and to see the parent programs that they run follow this link <https://www.youcandoiteducation.com.au/parents-2/>



In 2023 Mrs Ingraham will be delivering an additional Social and Emotional Learning program to students on a weekly basis. Mrs Ingraham will work with classes on a Monday and Tuesday using a range of programs that support the development of SEL at an age appropriate level to further develop the language children need to help identify emotions, feeling, actions and behaviour to develop the four domains of Self-Awareness, Social Awareness, Self-Management and Social management

outlined in the Personal and Social capabilities in the Western Australian Curriculum.

Respect | Responsibility | Resilience

In addition we are very lucky to now have a School Chaplain who will be working closely with Mrs Ingraham to further support and develop SEL skills with children.

SCHOOL CHAPLAIN



The School Chaplain role at City Beach Primary School in 2023 compliments our SEL program and pastoral care that we are able to provide our school community. Nikki Harvey, is a former teacher and a mum of three. As the School Chaplain, she is part of the Learning Support Team and her role is to provide pastoral care and support to the students, staff and parents/carers, to help with the well-being of the whole school community. Nikki is here for the students to talk about any worries or issues they may have. These may be friendship issues, anxiety relating to COVID-19, issues relating to grief and loss, family separation or anything else. By using games and fun strategies, Nikki helps students with social and emotional skills such as resilience and emotional regulation. She can work with the students one-on-one, in small groups and in the classroom. Nikki is also starting a lunchtime Gardening Club.

Our school chaplain works every Tuesday and Thursday. Please feel free to contact Nikki for a chat via the main school phone number or via her email: nicola.harvey@education.wa.edu.au. Students can be referred by their classroom teacher or by contacting Nikki directly. **STUDENT LEADERSHIP**



Respect | Responsibility | Resilience

Leadership through service at City Beach Primary School is dynamic and varied across all year levels. Each year positions are reviewed to reflect the number of students in the Year 6 cohort. Students have the opportunity to nominate for elected positions that form the Student Leadership Team, by completing a nomination form and presenting a 2 min speech to the staff and Year 3 - 6 students. For 2022 the following positions are elected by staff and students:

- 2 x School Captains and 2 x Vice Captains; and
- 6 x House Captains (2 Captains for each House).

School and House Captains will receive a badge with their name and role in the Student Leadership Team at City Beach Primary School. Every Year 6 student is a part of a distributed leadership model and plays a crucial role by belonging to one of the four committees. With the exception of the successful House Captains who form the Sports Team, the elected School Captains will lead one of the following teams: Sustainability, Media, or Connections. All Year 6 students will self-nominate and join a team where they believe they can contribute and passionately support. Each Year 6 student will be presented with a badge to indicate the team they belong to.

City Beach Radio (CBR)

CBR is held weekly on Thursday at the start of the day after the bell. It is run by the Year 6 student leaders and used as an opportunity to deal with 'housekeeping' matters eg. reminders for the week, lost property, recognition of good playground behaviour, You Can Do It vouchers, coming events and presentation of class Student of the Week awards.

OUR SPECIALIST PROGRAMS

The Arts – Music and Visual Arts

City Beach Primary School offers a specialist music program. Children in Years 3 to 6 can join the un-auditioned school choir. The music program provides a fun and stimulating learning environment for all. Our children are given every opportunity to explore music through moving, singing, listening, body percussion and playing. They perform, create and respond to music. A piano in the Undercover Area is available for students to play in break times across the day. An Instrumental Music School Services (IMSS) program is available to students in Year 5 and 6 who are assessed as having the necessary musical competency in Year 4. The instruments on offer at City Beach Primary School are the clarinet and trumpet. Lessons are conducted by a visiting instrumental teacher.

The school offers a specialist Visual Arts program and students are encouraged to enter external competitions. A wide range of opportunities for the development of diverse



Respect | Responsibility | Resilience

fundamental skills is offered to all students. The program covers drawing, painting, sculpture, textiles, screen printing and ceramics. The art room is well resourced and has a kiln. Art history and appreciation are also part of the program and are integrated into the practical work.

Japanese

The Japanese Languages curriculum at CBPS introduces students to communicating in Japanese by providing students with essential communication skills, and an intercultural view of Japan and their culture. Students Year 2-6 engage in weekly hour sessions. The curriculum builds upon students' intercultural understanding and sense of identity as they are encouraged to explore and recognise their own linguistic, social, and cultural practices and identities as well as those associated with Japanese culture and native speakers.

Physical Education

City Beach Primary School has a specialist physical education teacher and holds Interhouse Swimming, Cross Country and Athletics carnivals. The school also participates in Interschool Athletics, Cross Country and Swimming Carnivals and football, netball and soccer games. The aim of the program is to develop each student's, skills, fitness and a positive attitude towards a healthy, active lifestyle. Students are encouraged to wear their sports uniform and House polo for physical education lessons.



Students from Pre-primary to Year 6 also participate in Department of Education swimming lessons during the year. This is comprised of eight to ten lessons over a two-week period. Students in Year 4, 5 and 6 access beach swimming lessons at Cottesloe Beach in Term 1. PP – Year 3 students attend swimming lessons at Bold Park Aquatic in Term 4 each year.

INFORMATION COMMUNICATIONS TECHNOLOGY

Each class has a computers connected to the internet and an interactive panel, there are also two x 32 laptop trolleys and over 60 iPads that are networked and have access to the internet. All classrooms have Wi-Fi so laptops/iPads can be used in the room. Children are encouraged to use information technology as a learning tool to support achievement of learning outcomes. Parents and Children are required to sign a Computer Use Code of Conduct and a Third Party Consent Form at the start of each year

Online Programs

The school accesses both the Mathseeds, Mathletics and Reading Eggs online programs. These internet based educational programs, are for use both at home and school. Mathletics helps students enjoy mathematics and

Respect | Responsibility | Resilience

improve their skills and results. The programs cover the full Kindergarten to Year 12 curriculum and teachers can set specific tasks for children to complete. Both programs have proven to be popular with parents and children. Students are issued with a username and password at the beginning of the year.

Library Resource Centre

We have a spacious appointed and vibrant Library Resource Centre staffed by a Library Officer on Tuesday and Wednesday and available for all children to access during the week. Once a week classes from Kindergarten to Year 6 participate in a library session to develop library skills and to borrow books for home reading.



Sustainability Focus

The school has a strong environmental focus with classes taking responsibility for different activities. An outline of the School Environmental plan is available on the school website. The school also has an extensive bush food garden Malak Merenyj Bidi. The 400 square metre bush garden is a garden bed of local plants with a thirty-three-year history and the best Quandong trees in the area. The plants are from coastal sites, or from seeds or cuttings collected from such sites. The garden will be used in a wide variety of ways to the benefit of students, teachers and parents, in keeping with the need to maintain it in good condition. The Hearts and Minds Garden provides edible and sensory experiences for the school community. The lunchtime gardening club run by our school chaplain Nikki Harvey and parent /community volunteers led the garden renewal in 2022. The Year 6 Sustainability Team leads initiatives across the school: composting, recycling and repurposing, raising student awareness of sustainable practices at school and in life.

SCHOOL DRESS CODE

At City Beach Primary School, the school uniform plays an important role in promoting a positive image and creating a sense of identity among students. It also ensures ease of identification at recess and lunch for staff on duty. You are asked to support the uniform policy by ensuring that your children are neat, tidy and suitably dressed on all occasions. The school uniform should be worn with pride. Any dress code concerns will be addressed with parents by an agreed school representative. Families unable to purchase uniform items for any reason are encouraged to contact the school to arrange support.

The uniform requirements are set out on the school [website](#). Uniforms are available from [Jenny Franklin Enterprises](#) and contact details and order forms are available on the school website under the Join Us tab.

The P&C also run a small Uniform Exchange for second-hand clothing and the sale of new hats and school bags. The Exchange is open on Thursday mornings from 8:45 to 9:00am. This service is run by a



Respect | Responsibility | Resilience

parent volunteer. This year our Dress code officially comes into effect, old style school polos are no longer sold in the Uniform Exchange.

SUNSMART SCHOOL

City Beach Primary School is a Sun Smart school. The wearing of hats for outdoor activities is compulsory. Students are asked to wear their school hat (labelled with their name) on the school grounds walking to and from specialist classes, during recess and lunch breaks and during outside directed school activities. Kindy and Pre-primary students are required to wear a red bucket hat which can be purchased through [Jenny Franklin Enterprises](#). Students from Year 1 to 6 wear a white school hat, with a sports black reversible House hat option available. White hats can be purchased from the [uniform exchange](#). The **NO HAT, NO PLAY** [school policy](#) to protect students from the sun when outdoors, applies all year



round. Students who do not wear a hat will be restricted to play in shaded areas during recess and lunch breaks. During sport they will be placed in a supervised, shaded area. We are an accredited SunSmart School.

HOUSE SYSTEM

Children will be placed in one of the three Houses which are named after local plant species in Bold Park: Zamia (green), Dampiera (blue) and Acacia (gold). Each House has its own House Polo. Students are encouraged to wear their House polos on days when they have PE lessons and Junior Sport Year 1-2 (Thursdays), Middle Sport Year 3&4 an Senior Sport Year 5-6 (Fridays). In 2023 Physical Education lessons are scheduled for Wednesdays and Fridays – please check with your child’s classroom teacher for which day your child goes to PE lessons.



The House system is based on family groups for children in Years 1-6. The aim is to foster a strong sense of pride, identity and belonging. Teachers from different year levels are also assigned to a House. Sporting and cultural activities are structured within the House system throughout the year.

PARENT PARTICIPATION

We encourage parents to be actively involved in their children’s education at City Beach Primary School. Whether in an official capacity by taking on a role on our School Board or P&C, or as a volunteer in classes, being involved tells your children you value their education and want to make a difference – thank you.

Respect | Responsibility | Resilience

The School Board

We value your input. The School Education Act 1999 places the responsibility for participating in many important decisions at the school in the hands of the School Board. The School Board is formed with the fundamental purpose of enabling parents and members of the community to engage in activities that are in the best interests of students and that will enhance the education provided by the school.

At City Beach Primary School, the School Board is comprised of the Principal, two staff representatives, six parent representatives and one optional co-opted external community member. The Board meets between four to eight times a year. The general functions of every School Board in a public school are set out on our [website](#) under the 'Our School' tab. The City Beach Primary School Board carries out an important function in the school and is highly recommended for parents who wish to be more involved in the school. Comprehensive School Board Training is provided for elected members.

Parents and Citizens Association Inc

The [P&C](#) work hard at City Beach Primary School to:

- promote the interests of the school by bringing parents, students, community members and teach it close co-operation;
- encourage parent and community participation in educational issues;
- assist in providing facilities and equipment; and
- promote the welfare of students at the school



P&C Meetings are held in the Library on a Tuesday, usually on the third and seventh week of each term, please check the website for meeting dates and times, everyone is welcome. The Principal reports at each meeting to provide invaluable information relating to both the school and changes within the Department of Education. It provides a forum for communication and feedback on all matters relating to the school and keeps parents informed.

The P&C has an Executive Committee comprised of the President, Vice President, Secretary, Treasurer and three General Members. Elections are held at an Annual General Meeting each year in February. The President of the P&C reports directly to the School Board.

The P&C also has a Facebook page – 'City Beach Primary P&C Association'.

Class Representatives

A very important part of the communication process within our school are the class representatives. They are the link between the teachers, the parents and the P&C. Each class appoints a class representative/s at the beginning of the year. The responsibilities of the class representatives are to attend or appoint a delegate to attend P&C meetings, to act as a liaison between the teacher and class parents, to assist in welcoming new parents, to find volunteers for

Respect | Responsibility | Resilience

school events and organise social activities for class parents throughout the year.

Your class representatives are a valuable contact for new parents and will happily answer any questions. Class representatives are listed in the P&C eBook. Class representatives also have the opportunity to meet with the leadership team throughout the year.

The P&C eBook

The P&C eBook is a school directory with all student and parent contact details listed by class. At the beginning of each year the class representative will request your contact details and permission to publish them as the school cannot release this information. The P&C eBook is an invaluable resource within the school community.



Funding

A central role of the P&C is the provision of supplementary funding to the school. Funds are raised through a [voluntary levy](#) each year that is designated to certain support areas and fundraising events held throughout the year. The P&C has over the years contributed significant funds to playground equipment, library resources, education assistants, computers and the provision of interactive whiteboards to all classrooms. This funding support is essential to the school. The P&C voluntary levy is the source of core funding to our school.

P&C has established an ATO endorsed Building Fund. All donations are tax deductible. The Fund is to assist with the future building and maintenance needs of the school. Funds must be used exclusively in the construction, acquisition and maintenance of school buildings and fixtures. Further details are available from the P&C.

Canteen

The [school canteen](#) is operated by Serene Wee from Cook and Supply. Serene provides a fresh, homemade lunch service twice a week on a Tuesday and Thursday from the school canteen. The menu based on the Government's Traffic Light approach which categorises food into red light (not healthy), amber light (limited health value) and green light (healthy). The Menu is comprised of 96% green choices.

The canteen uses an online ordering system via [Flexischools](#). The Canteen does not sell any nut based products. Please refer to the newsletter or the [webpage](#) for updated Canteen information. The P&C operates window sales on Friday's where students can purchase an assortment of treats after lunch eating time. This relies on parent volunteers to operate.

Respect | Responsibility | Resilience

Parent Volunteers

Parents assist the school in a multitude of ways – in classrooms, on excursions, with lunchtime activities, canteen rosters, sports events and training and book covering. The school recognises the importance of a strong partnership between students, parents and staff.

Parents with particular skills or knowledge can make valuable contributions to the learning program and parent help in the classroom is encouraged. Parent expertise is also sought to provide co-curricular programs. Our school holds the view that education is a shared activity between teachers and parents. Children who see their parents supporting the school and contributing towards the day-to-day activities gain confidence in and recognise the importance of the education process. Parents are asked to volunteer their services to the class teacher.

ASSEMBLIES

Whole School Assemblies are held each term on Fridays as outlined on the term calendar, commencing at 8.50am in the undercover area. Each class takes a turn in leading the assembly and performing an item that reflects the student learning within class. The focus is on participation, development of interpersonal and public speaking skills and acknowledging student achievement within the school.

Parents are welcome to attend these assemblies.



Respect | Responsibility | Resilience

BOOKLISTS

Students are provided with their [booklist](#) and stationery requirements for the following year in Term 4 of each school year. While parents are free to purchase stationery from shops of their choice, purchasing items from the booklist ensures you get the correct item requested by the teacher.

Items such as pencils, erasers, rulers are to be resupplied by parents as the need arises during the year. All items need to be labelled.

CRUNCH AND SIP

Crunch and Sip is a primary school nutrition program, developed to increase the quantities of vegetables, fruits and water being consumed by Western Australian children. It is an easy way to help kids stay healthy and happy! Crunch and Sip is a set time during the school day for students to eat vegetables and fruit and drink water in the classroom. Students bring vegetables and/or fruit and a water bottle to school each day for the Crunch and Sip break. Encourage students to bring easy to eat, pre-cut vegetables or fruit. Crunch and Sip opportunities at 10:00am and 2:00pm are provided for students to eat an appropriate snack. This is not a play period. More information about Crunch and Sip is available on our [website](#).

MEDICAL INFORMATION

Illnesses

Parents are requested to keep their children home if they appear sick prior to school. While the school has facilities to care for children who become sick during the day, parents of children who are withdrawn from class through illness will be contacted and asked to collect them from school.

Accidents

If children are involved in accidents at school, it is necessary to contact parents to arrange for treatment and care. It is therefore crucial that parents keep their address, telephone numbers (including mobile phone numbers) up to date so that we can deal with your sick or injured child quickly to relieve distress. In the event of a serious accident where parents cannot be contacted, an ambulance may be called.

Medical conditions and allergies

A list of students with specific allergies is maintained at the school. Please advise the office if your child suffers from asthma, allergies or other medical conditions. The school requires information on all medicines required by students. If your child is on medication, please complete a medical form at the school office and ensure it is kept up to date. Please provide the school with an action plan provided by your family doctor if your child is asthmatic, has anaphylaxis or suffers from any other conditions that may require attention by staff.

Respect | Responsibility | Resilience

Infections

As infection spreads very quickly in a school. We appreciate parent's cooperation in following infection control processes. If needed, details regarding the duration of the absence from school for infectious diseases such as chicken pox, conjunctivitis, impetigo (school sores), measles, mumps, pediculosis (head lice), ringworm, rubella, whooping cough can be obtained from the school office. Notes will also be sent home with students in classes where an infectious disease has been diagnosed.

DENTAL CARE

A Dental Therapy van visits the school every second year. It provides free treatment to all children in the school. Parents are advised of any required work.

OUT OF SCHOOL HOURS CARE

Quest Early Learning provide the **City Beach Out of School Hours Care (OSHC)** - an after school care service on site which operates from the undercover area. More information is available from the centre and on our [website](#). Opening hours each term on school days are between 2:30pm - 6:00pm. We look forward to another successful partnership this year with Quest Early Learning – City Beach Primary School OSHC.

BEFORE AND AFTER SCHOOL PROGRAMS

In 2023 the school offers the following extra-curricular activities: Japanese Calligraphy on Monday and Thursday afternoons, Tennis coaching by Coastal Tennis on Tuesday mornings, and Basketball coaching by Redhage Basketball on Tuesday afternoons, information can be found on the school website.

BUSES

A Transperth bus route stops at Marapana Road at 3.20pm and travels to South City Beach each afternoon. For details please go to the Transperth webpage www.transperth.wa.gov.au

SMOKE FREE VENUE

Parents and visitors are asked to adhere to the Department of Education policy prohibiting smoking on school grounds.

DOGS

Parents and visitors are requested to not bring dogs on to the school grounds during school hours. Many children are fearful of dogs and some have allergies. We appreciate that families walk to school with their dogs however please leave the dogs tethered to posts outside school grounds at the edge of the quadrangle when taking your child to their classroom.

Respect | Responsibility | Resilience

BICYCLES

It is policy that children in Years 1 - 3 are only to ride bikes if in the company of an adult. Bicycle racks are provided outside the Undercover Area. Bikes must be walked in and out of the school grounds. Basic bicycle safety is the responsibility of parents. The wearing of helmets is compulsory in line with State legislation.

LOST PROPERTY

A lost property bin is located outside the Medical Room. Please label all items of clothing clearly with your child's full name, as this assists in the return of property at student assemblies. This includes drink bottles, lunch boxes and Crunch and Sip Tupperware.

PERSONAL BELONGINGS

Children are asked not to bring along valuables such as iPods, jewellery, electronic toys, sporting equipment or money that can be mislaid or damaged during school. No responsibility can be accepted for valuables of this nature.

MOBILE PHONES

Children are not permitted to bring mobile phones to school, however if a parent deems this necessary, the mobile phone must be handed to the office before school and collected on departure at the end of the day. A copy of the [Mobile Phone Policy](#) can be found on the school website in the 'Our School - Publications' tab – Policies. Smart watches are to be switched to aeroplane mode whilst at school. The camera device is to be switched off during school hours.

PARKING

In the interest of the children's safety, please observe the parking signs around the school. The staff car park at the front of the school office is for staff use only and is not to be used for setting down or pick up. Kiss 'n' Drive parking (currently unmarked) is available on Patonga Road and Marapana Road for parents wishing to set down and pick up children, other parents are asked to observe these signs and not park in these areas or on verges. Please drive slowly around the school to ensure the safety of our children. A [parking map](#) can be found under the Our School - Publications tab of the webpage.

