

AGENDA
 City Beach Primary School Board Meeting
 7:00 pm, 28 May 2019
 City Beach Primary School Room 5

Time	Ref	Agenda Item	Action required (action, note, confirm or decide)	Lead
Refreshments to be provided by Rosie				
7:05	1.0	Welcome and apologies		
	1.1	Opening and welcome	Note	James
	1.2	Apologies Louise Smith, Trevor Hammond, Rochelle King	Note	James
	1.3	Conflicts of interest	Note	James
7:05	2.0	Minutes of Previous Meeting		
	2.1	Meeting minutes 26 Mar endorsed by Mari and seconded by Alison	Note	All
7:05	3.0	Actions		
	3.1	Review Action Tracker See action tracker	Note/action	Rochelle
7:15	4.0	Schedule/Board Calendar		
	4.1	Board dinner scheduled for 25 June – keep this date to not interfere with other meeting schedule. Clancy's by the fire – check dates with other to confirm date	Note	James
	4.2	Surveys (Parents, Staff, Students, Board etc) to be discussed and decision made as to which survey(s) to undertake in current school year NSOS – in 2020, School Survey at the end of the year No compulsory surveys in 2019 Will do the Board survey later Term 2, 2019 Parent survey in Term 4, 2019 Discussion on what other survey to do with this parents in 2019. What information do we want? Community feedback? Entry Survey – information shared. Positive responses to survey with valuable areas for feedback	Note/action	James
	4.3	Delivery and Performance Agreement (DPA) to be reviewed by the Board Send as attachment This is reviewed each year to stay on track with the requirements of the Board and the School with the DoE. We are compliant with the agreement.	Note	Mari/James
	4.4	WA Education Award nominations – closed Nominations for the awards close on 31 May 2020 commitment – add to Board calendar for meeting in Term 4 2019.	Note	
	4.5	Results of entry survey to be presented to Board	Note	Mari
7:30	5.0	Board Matters		

	5.1	Discussion Nomination for Parent Representative Term 3 – Rochelle and secretary role Call for nominations in Term 3 for representatives Week 2, Term 3 Rochelle – position vacant – parent rep and secretary James – to renew Alison and Louise as staff reps end in 2020 Need to look at staggering the change of Board members	Note	James
7:40	6.0	School Operations and Performance		
	6.1	Business Plan Review - On-entry Assessment PP – Year 2 Data analysis. Change to the use of progression points to a scale, therefore we will need to update the targets set in the Business Plan relating to On-entry. Explanation of the On-entry results and what it means for CBPS	Share the way the school uses data on all students to create individual targets and learning programs.	Mari
	6.2	Principal's Report Change in report format to reflect the 4 core areas of our Business Plan to ensure ongoing review cycle. See attached.	Note	
		Extra Curricula Activities at CBPS Requests for outside agencies to use the facilities. Need a Consultation Group to consider what services and activities can be provided at the school – to address key questions	Mari to put together the framework for decisions to be made in an open and transparent way and consider impact on services already provided at CBPS	Mari
		Finance update – budgets provided to Board and discuss - on track	Note	Mari
8:25	7.0	School Community Feedback		
	7.1	Discussion of any feedback received from the school community Tester schools for the Barefoot Investor – promoting financial literacy. 1 school per state.	School to apply for the program in the future. Mari to email Nicole Cooper	All
7:55	8.0	P&C report		
	8.1	P&C meeting minutes (received)	Note	All
8:00	9.0	Other Business		
	9.1	Mulberry Tree – change to the before school services – no before school care in the winter to be reviewed in the summer	Mari meeting with coordinators 26 June	All
8:36 pm	10.0	Meeting Close /Next Meeting		
	10.1	Next meeting – 30 July (Week 2) (nominate who is to bring a light refreshment)	Note	All Board