

City Beach Primary School Board
Minutes of meeting 30 July 2019

ATTENDEES: Mari Dart, Alison Jenkins, James Fuller, Fiona Ellett; Rosie Candler, Trevor Hammond; Rochelle King

1.0	Welcome and apologies	ACTIONS
1.1	James opened the meeting at 7:05 pm	
1.2	Apologies – Louise Smith, Nancy Howard	
1.3	Conflicts of interest - none	
2.0	Minutes of previous meeting and correspondence	
2.1	Meeting minutes 28 May previously endorsed by Alison and seconded by James.	
3.0	Actions from previous meeting	
3.1	Action tracker was reviewed and updated. No significant updates to report.	
4.0	Schedule/Board Calendar	
4.1	Business Plan review (see agenda item 6.3)	
5.0	Board Matters	
5.1	<p>Discussion re Board self-assessment survey. James provided Department of Education Board self-assessment guide. Agreed to use this as basis of survey.</p> <p>One recommendation from this guideline is to use an independent person to coordinate the survey. Agreed that this would be beneficial, however would be helpful if this person was previously involved with the CBPS Board. James to contact previous Board member(s) to gauge availability.</p> <p>Aim to conduct Term 3.</p>	James to contact previous CBPS Board member(s) regarding assisting with Board self-assessment survey.
6.0	School Operations and Performance	
6.1	<p>School logo and website refresh.</p> <p>Different concepts for new school logo were shown to the board. Agreed that 3 concepts (concept 1 and 4 plus concept 1 with 2 birds) will be shared with the school community. To be circulated to school community shortly, and design will be chosen based on voting by students, staff and wider school community</p> <p>Mock-up of revised website also shown. To be further developed when logo finalised.</p>	Mari to circulate the three chosen logos to the school community for voting on the preferred option
6.2	<p>Finance update</p> <p>Budget updates provided as pre-read. Finance on track.</p>	
6.3	<p>Business Plan Review</p> <p>Overview against each focus area of the Business Plan included in Principal's report. Performance against each focus area is tracking well. Highlights include:</p> <ul style="list-style-type: none"> Excellence in Teaching: Plan for opportunities with surrounding schools Deanmore PS (iSTAR) and Floreat Park (Digital Technologies). On entry tracking of students and target setting using new scales. Continue with Bright Path implementation. Staff 	Detailed review of 'successful students' to be conducted next meeting. Rochelle to add to agenda for next meeting

James Fuller



7/31/19

	<p>appointment update – Kate Molly appointed to fill Kindergarten position while Anna Earnshaw is on LSL.</p> <ul style="list-style-type: none"> • Successful Students: Develop a play brochure and arrange Nature Play Workshops for parents, staff and students. Follow up unexplained absences in week 8 each term. Implement Young Leaders Program with Year 5 and 6 students in Semester 2. Our school will enter two team in the Tournaments of the Mind competition to be held 31 Aug. • Building Community: Develop a strategic plan for sustainable Green Shoots initiatives, promote the Green Shoots initiative in the media, website, Connect. HOT Art – show case the community partnerships that exist in Art. Promote and publicise the JSP partnership at our school. Nominate parents for community volunteer awards. • Preparing for Tomorrow: Promote P4C and Genius Hour in newsletter and Connect – send out HOTS brochure. Link Waste Wise and Water Wise Audits with Green Shoots Initiative. Partnerships to explore bring your own device (BYOD) program with network schools that have already implemented. Website and logo refresh is progressing (see above). <p>Discussion that the Board would like to receive a more detailed deep dive into particular areas of the Business Plan as part of the scheduled 'detailed review' board agenda. Agreed that we would do a deep dive into 'successful students' at next board meeting, with particular focus on learning support.</p>	
6.0	School Community Feedback	
6.1	<p>Question regarding the process of choosing relief teachers chosen. Alison advised that there is a list of relief teaches who are shortlisted from applications received. If parents or caregivers have feedback on relief teachers, please contact Mari or Alison.</p> <p>Suggestion that we should have a Grandparents day. This was positively received by the Board. National Grandparents Day is 27 Oct, and it was suggested that we could organise something to coincide with this.</p> <p>Question asking how the school identifies students who may be gifted or with high cognitive ability but may be underachieving. What is done to address this? Alison advised extension students are identified thru teacher nominations, data from PEAC testing. NAPLAN results, discussions with parents.</p>	<p>Mari/Alison to organise an event for Grandparents, potentially around 27 Oct, which is National Grandparents Day.</p>
7.0	P&C Report	
7.1	P&C meeting next week. Minutes will be sent for information.	
8.0	Other Business	
8.1	No other business	
9.0	Meeting Close/next meeting	
10.1	<ul style="list-style-type: none"> • Next meeting 7pm, 11 Sept. Mari to bring snacks. Given unlikely to have NAPLAN results by next Board meeting suggest we do deep dive on 'successful students' next meeting, and NAPLAN Term 4. • James closed the meeting at 9 pm 	