



City Beach Primary School  
P&C Association Meeting Notes

MARK LESLIE  
*[Signature]*  
11-8-2020

MARI DART  
*[Signature]*  
11-8-2020

Meeting date: Tuesday the 16th of June 2019, 7:00pm.

1. Welcome - Attendance/Apologies:

Attendance	Mark Leslie (ML), Alison Salfinger (AS), Belinda O'Connell (BO), Anna Dunstan (AD), Sandra Fox (SF), Nancy Shaw (NS), Mari Dart (MD), Simon Deering (SD), Alison Jenkins(AJ), Nathan Wilks (NW), Aya Aoki (AA), Desi du Plessis (DD), Belinda Alcock (BA), Belinda Giles (BG), Mike Eseltine (ME)
Apologies	Anita McSweeney, Lauren Gara, Jade Pervan, Sophie Cunneen
Minutes Recorded By	Desi du Plessis
Meeting Opened	7.05

2. Confirmation of minutes from the previous meeting:

Minutes from the previous meeting held on <a href="#">[19th of May 2020]</a> be taken as read and confirmed as a true and accurate record.	Moved: SF Seconded: NS <b>Carried</b>
--	---

3. Business Arising from the minutes:

3.1. Determine if all the funds that have been committed to the Cage Garden by the P&C have been spent.	<b>Action: Confirm final numbers with treasurer - ML</b>
3.2. Ideas for streamlining the use of Greenbatch	<b>Action: Assign a class or environmental leaders to empty out the Greenbatch bins - AJ</b>

	and BO
3.3. Can we combine Greenbatch pick up costs with Japanese school.	Costs will be combined for next year.
3.4. Installation of a combination box for the shed.	<b>Action: Mike and Mark to look for options for storage security - ML and ME</b>
3.5. Sponsorship coordinator to look into the sponsorship agreement and to make sure commitments to sponsors are met.	SC not present.

4. Correspondence In/Out [\[details\]](#):

That correspondence in/out is received as per the attached list.	

5. Treasurer's Report [\[details\]](#)

That the Treasurer's report be adopted.	P&C contributions are 69% after reminder email to parents.
---	--

6. Other Reports:

6.1 Presidents Report [\[details\]](#)

	No report at this meeting
--	---------------------------

6.2 Principals Report [\[details\]](#)

	Report noted by the committee
--	-------------------------------

6.3 CRC Report [\[details\]](#)[\[timetable\]](#)

	No report at this meeting
--	---------------------------

6.4 Canteen Committee's Report [\[details\]](#)

	No report at this meeting
--	---------------------------

6.5 Uniform shop [\[details\]](#)

	Report noted by the committee
--	-------------------------------

That correspondence and all reports, as tabled, be adopted

Moved: AS

Seconded: AD

**Carried All Reports**

7 General Business:

Planning of CRC events for Terms 2-4. Options for social events that we will discuss are:	ML, NS
<b>Term 3</b>	
4. Busy Bee and maintenance of the school playground - Saturday the 25th of July.	<b>Action: Nathan Wilks to run the event - NW</b>
1. Parent Social - date 8 - 28th of August, Bogan Bingo, an evening hosted at a parent's home (anyone interested to host), Or a Class Parent social event organised by class reps?	<b>The committee agreed to postpone any large scale hosted event until next year. Class Reps encouraged to coordinate a Room or year level social activity or two.</b>
Book week 10-14 August	<b>Action: Simon Deering and Belinda Giles to coordinate with Alison Jenkins and run the event - SD and BG</b>
2. Interhouse Athletics Lunch - Friday the 4th of September, bake sale and sushi lunch.	<b>Action: Call out for volunteers on the day to man the bake sale and help label and distribute sushi - class reps</b>
3. School Open Night - 9th of September. Sausage sizzle, ice cream and bake sale.	<b>Action: Call for volunteers to assist with sausage sizzle and bake sale on the day please let a P&amp;C Executive member know if you are able to assist - class reps</b>
<b>Term 4</b>	
1. Christmas Carols - 27th of November. School concert followed by a sundowner	
<b>Term 1 2021</b>	
1. Sleep Out on the Oval - date to be decided.	
<b>Motion: That the calendar of events be adopted</b>	Moved ML Second BA Carried

8. Other Business:

8.1. Nominate a new canteen liaison officer	<b>Action: to be revisited after job description documents have been confirmed [see 8.3.] - SF</b>
<b>Motion: To pay workers compensation insurance</b>	Moved ML Seconded BO Carried
8.2. Get feedback/survey for use of voluntary funds to be spent	<b>Action: look for project ideas for the P&amp;C to work towards - ML</b>
8.3. A job description document for P&C roles to be read and signed by each person taking a position in the P&C.	<b>Action: Each person in a P&amp;C role to write a customised job description based on WACSSO guidelines - ML, BO, SF, DD, AS, AD, SC, NS</b>

	<b>Action: Executive meeting to discuss role responsibilities and CRC structure in the week of the 29th June - ML</b>
8.4. P&C representation at the school board meetings	<b>Action: ML to attend School Board as P&amp;C representative - ML</b>
8.4. Entertainment ebooks are available	Coordinated by Gemma Durbridge
9. Date of next meeting: Tuesday the 11th of August, 7pm	
Meeting Closed: 8.45 pm	