



City Beach Primary School
P&C Association Meeting Notes

ML 3-11-2020

Mari Dart 3-11-2020

Meeting date: Tuesday September 15, 2020, 7:00pm.

1. Welcome - Attendance/Apologies:

Attendance	Mari Dart, Anna Dunstan, Nathan Wilks, Mark Leslie, Sandra Fox, Aya Ayoki, Alison Jenkins, Desi du Plessis, Alison Salfinger, Nancy Shaw
Apologies	Belinda O'Connell, Simon Deering, Anita McSweeney, Sophie Cunneen, Jade Pervan, David Young
Minutes Recorded By	Desi du Plessis
Meeting Opened	7.05 pm

2. Confirmation of minutes from the previous meeting:

Moved SF
Second ML
Carried

3. Business Arising from the minutes:

3.1. Confirm final numbers on the funds that have been committed to the Cage Garden by the P&C.

- The funds for the project have been reconciled and the remaining funds will be released for future maintenance.
- Tom Betson is working on a 5 year plan for the maintenance and sustainability of the garden.
- Brooke and Anita have requested \$342 for seedlings, bunting, solar fairy lights (\$542 including lights).
- \$272 was approved by the Executive committee for immediate purchase of seedlings.

Action: Motion to be drafted for the next meeting to request purchase of remaining solar

3.2. Options for storage security.

3.3. Parent socials organised by class reps in lieu of a School Parent Night.

3.4. Interhouse Athletics Lunch - Friday the 4th of September [[details](#)]

3.5. School Open Night - Wednesday the 9th of September

3.6. Bunnings sausage sizzle - Saturday the 19th of September

3.7. Follow up with Naoko on JSP Curry Day -

and fairy lights. Desi du Plessis

- A lock box will be installed to facilitate access to storage.
- It was reported that Brownes have reclaimed their fridge. The P&C trestle tables can now be stored in the space freed in the canteen.

Action: Purchase lock box from Bunnings and price up/quote items recommended in 3.4. Mark Leslie

Parent socials were held by class reps for Kindy A+B and year 1, 2, 2 / 3 and 3 / 4.

Sushi lunch and bake sale held at the athletics carnival were a success, however, BBQ recommended, if possible, in future.

Recommendations for next carnival:

- Coffee station (pod or instant) would be beneficial.
- **Purchase a 20m extension cord, power board (for coffee station and ice cream freezer) and mats to put over trip hazard cords.**

Sausage sizzle was a success raising ~\$500 in 1h!
Recommendations:

- To ensure a more even spread of workload and allow regular volunteers the opportunity to participate with their children in school events, the Committee requests that Class Reps engage a little more, where possible, in encouraging more parents to offer assistance at events.
- Assign certain classes to parts of events (e.g. set up, running the stall or packing up).
- Bunnings base roster is filled. Additional volunteers still welcome to assist in reducing shift length or covering illness on the day.
- Contributions totalling \$200 in Woolworths vouchers and soft drinks have been donated from parents who can't help on the day.

Action: Another call out to parents for donations of Woolworths vouchers and Quickcliq donations. Anna Dunstan

JSP Curry day will go as planned

Wednesday the 23rd of September

3.8. Nomination for a canteen liaison officer - executive committee to divide the role between P&C members in the absence of a volunteer. Mari Dart to phone Yokine Primary School

3.9. To review documents about the structure of P&C and the role description.

3.10. **Motion that \$300 be approved to purchase additional plants for the nature garden (Malak Merenjy Bidi).**

3.11. Proposal by Taylor Salfinger (supported by Alison Salfinger) to run a donation drive for Operation Christmas Child which is a Salvation Army initiative.

Motion that Taylor Salfinger's proposal is supported

Moved: Mark Leslie

Seconded: Anna Dunstan

Carried

Action: Call to class reps on Quick cliq set up. Anna Dunstan

To be explored further. In the meantime Anna Dunstan is happy to continue monitoring QuickCliq and canteen email.

Action: Follow up with Joanne Fuller if she can continue to help with online lunches. Desi du Plessis

Ongoing

P&C is looking to appoint:

- Grant coordinator
- Communication coordinator

Moved: Mark Leslie

Seconded: Anna Dunstan

Carried

- Taylor Salfinger presented her proposal to promote the fundraiser.
- Items to be donated are toys, school supplies, clothing, accessories, shoe boxes.
- 23 of October final date for donations

Action: Check with Lisette Rooney if the fundraiser for the Women's Refuge will be run this year. Alison Salfinger

4. Correspondence In/Out [details]:

That correspondence in/out is received as per the attached list.

Moved: Mark Leslie
Seconded: Sandra Fox
Carried

5. Treasurer's Report [details]

Report noted by committee

6. Other Reports:

6.1 Presidents Report [details]

No report at this meeting

6.2 Principals Report [details]

	Report noted by committee
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6.3 CRC Report [details][timetable]

	No report at this meeting Action: to check the timing from the previous concert and sundowner. Currently 5:00-6:00 pm concert followed by a 6:00 -8:00 pm sundowner. Alison Jenkins
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6.4 Canteen Committee's Report [details]

6.5 Uniform Shop Report [details]

	Report noted by committee Action: Allison Salfinger <ul style="list-style-type: none">● to promote school bathers in term 4● promote kindy shirts at the Kindy Parent Morning and Parent Night Wednesday November 11 and November 25.
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That all reports, as tabled, be adopted

Moved: Mark Leslie

Seconded: Sandra Fox

Carried All Reports

7 General Business:

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8. Other Business:

Motion: That the CBPS P&C adopt anonymous voting by Google forms for items above the P&C discretionary spend limit of \$300. Items that fall into this category will: <ul style="list-style-type: none">● Have the information provided to the secretary for inclusion in the P&C agenda the week before the P&C meeting.● Have submissions for and against the proposal discussed in the P&C meeting● A Google form will be sent out to all financial members on the day following the meeting.● Voting will close as of the Friday midnight following the meeting.	Action: Trial proposed motion for the pre approval of funds at P&C meeting in week 4 term 4. Sandra Fox to put forward an annual budget with the breakdown to be voted by financial members.
Items for next agenda: <ul style="list-style-type: none">● Find coordinator for Book Week 2021 AJ● Mari Dart to contact Kapture Photography	

about providing a less expensive digital option and compare to two other providers	
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9. Date of next meeting:
Tuesday, November 3, 7pm

Meeting Closed: 8.47 pm