

Mari Dart 24/11/2020

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**City Beach Primary School Board**  
**Minutes of meeting 1 September 2020**  
**CBPS Office**

**ATTENDEES:** Mari Dart, Alison Jenkins, Lauren Graffin, James Fuller, Jade Pervan, Fiona Ellett, Rosie Candler, Sophie Cunneen, Trevor Hammond

1.0	Welcome and apologies	ACTIONS
1.1	James opened the AGM meeting at 7:04pm	
1.2	Apologies – Nancy	
1.3	Conflicts of interest – none	
2.0	<b>Minutes of Previous Meeting</b>	
2.1	Meeting minutes 4 August 2020 endorsed by Lauren and seconded by Mari.	
3.0	<b>Actions from Previous Meeting</b>	
3.1	Action tracker was reviewed. No significant updates.	
4.0	<b>COVID Update</b>	
	<ul style="list-style-type: none"><li>• See principals report</li></ul>	
5.0	<b>Board Activities</b>	
	<ul style="list-style-type: none"><li>• Change of Chair – Trevor was nominated by Group. Motioned by Jade and Seconded James. Trevor officially new Chair.</li><li>• New board member - Sophie Cunneen</li></ul>	
6.0	<b>Principal report</b>	
	<ul style="list-style-type: none"><li>• School size - need to look strategically for numbers going forward in next few years as school is currently growing</li><li>• Questions were asked around numbers of split classes planned for 2021 (Specifically around year 6). Mari and Alison explained that although there were a lot of perception about split classes (teachers teach kids to their social and intellectual ability). Board suggested that there needed to be communication to students and parents about reasons for splits.</li><li>• Teacher Development Day training – external provided training around children will have 'gig' jobs in the future. Teachers need to teach children to have multiple skillset that will be working in numerous jobs in future. i.e. What skills do children need for this future?</li></ul>	<b>Action – Mari to communicate to school about numerous split classes planned for 2021 and reasons behind decisions.</b>
7.0	<b>Finance</b>	
	<ul style="list-style-type: none"><li>• Comparative Budget on track with surplus of \$\$\$.</li><li>• Staffing adjustments – increase in the early childhood teacher requirements</li><li>• School voluntary contributions is 84.7%</li></ul>	
8.0	<b>School Operations and Performance</b>	
9.1	Close out of school business plan <ul style="list-style-type: none"><li>• Summary provided to school in last two newsletters. Board suggested that a final summary be provided to school community.</li></ul> Update on parent survey <ul style="list-style-type: none"><li>• Parent and teacher feedback positive</li></ul>	<b>Action – Mari to provide final summary to school about Business Plan.</b>

	<ul style="list-style-type: none"> <li>• Student's feedback positive - follow up on student feedback from 5/6 years and dig deeper as results less positive than rest of school. Further surveys planned for years 1-4.</li> <li>• Note, national school opinion survey is not benchmarked</li> </ul>	
<b>9.0</b>	<b>New Business Plan</b>	
9.1	<p>Board is keen to engage Parent Feedback for new Business Plan. First pass at this is planned for Open Night.</p> <p>High level questions to be asked:</p> <ul style="list-style-type: none"> <li>• What are school communities priorities, what do they want to achieve for students, teachers, school community. ie, Aspirations for Staff, Students, Community</li> </ul> <p>Board undertook a mini workshop task to brainstorm similar questions. Generally feedback was</p> <ul style="list-style-type: none"> <li>• Students – successful learners, engaged students</li> <li>• Staff – motivated and passionate, collaborative, in tune with what is happening</li> <li>• Parents – community feel of school</li> <li>• Department - Unified school connected autonomy between school and aligned to departments business plan</li> </ul> <p>Same questions to be asked of parents, community and students at Open Night.</p> <p>Plan for Open Night is to have a number of areas that capture this information. ie iPad in library/ paper version/ interviews/ board graffiti wall etc. It was agreed that all board members to be available to help.</p> <p>Main themes to ask are</p> <ul style="list-style-type: none"> <li>• What should the school 'Stop Start Strengthen'?</li> <li>• What 3 things do you value about CBPS?</li> <li>• What are your aspirations for your children and our school?</li> </ul> <p>Note timing of new business plan is to drafted in Term 4</p>	<b>Action – Mari to invite parents to participate at open night for ideas for the new business plan.</b>
<b>10.0</b>	<b>Other Business</b>	
	<p>School community Feedback</p> <ul style="list-style-type: none"> <li>• Removal of school song (doesn't reflect modern values of school)</li> </ul>	
<b>11.0</b>	<b>Meeting Close/next meeting</b>	
10.1	<p>Next meeting - 24<sup>th</sup> November</p> <p>Meeting closed at 8:54 pm</p>	